

Ministry of Education

Special Education / Success for All
Branch
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Ministère de l'Éducation

Direction de l'éducation de l'enfance en
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315, rue Front Ouest
Toronto ON M5V 3A4



MEMORANDUM TO: Directors of Education

FROM: Claudine Munroe
Director, Special Education / Success for All Branch

Debra Cormier
Director, Field Services Branch

DATE: April 17, 2019

SUBJECT: Application for Approval of CTCC Education
Programs for Children and Youth in Government
Approved Care and/or Treatment, Custody or
Correctional (CTCC) Facilities (CTCC Amount)

We are pleased to provide you with information on the application and approval process for Education Programs in Care and/or Treatment, Custody and Correctional (CTCC) Facilities for the 2019-20 school year. The Ministry is inviting school boards to submit applications to renew existing CTCC programs. The Ministry will not be accepting applications for new and/or expanded programs in 2019-20.

School boards are provided with revised *Guidelines for Children and Youth in Government Approved Care and/or Treatment, Custody and Correctional (CTCC) Facilities 2019-20* (Guidelines). The Guidelines set out expectations regarding the delivery of CTCC Education Programs as well as expectations in areas such as funding, information management and reporting, personal information of children and youth and confidentiality. Application forms have also been revised in order to provide the Ministry with more information about the types of need the program serves.

The Ministry continues to collect elemental student achievement data from CTCC Facilities offering secondary courses. The data provides an evidence base to enhance CTCC programs and the success of children and youth attending education programs in CTCC Facilities.

Key Dates:

The timing for the applications process for the 2019-20 school year is as follows:

Date	Activity
<p>English May 1st 10:30a.m.- noon</p> <p>French May 1st 2:00p.m. – 3:30p.m.</p> <p>English May 2nd 2:00p.m. -3:30p.m.</p>	<p>Two English language and one French language Adobe Connect information sessions will be set up to review the program approvals process and to provide an opportunity for applicant school boards to ask questions about the program renewal process.</p> <p>English Adobe Connect URL: http://conn-o.osapac.org/s23</p> <p>French French Adobe Connect URL: http://conn-o.osapac.org/stgc</p> <p>Information Session Details:</p> <p>Local dial in number: 416-212-8014</p> <p>Toll free dial in number: 1-866-500-5845</p> <p>7 digit Conference ID (participant access): 7145807</p>
<p>May 10, 2019</p>	<p>Applications to renew existing programs to be submitted electronically to the attention of the appropriate CTCC Regional Office Contact of the Ministry of Education.</p> <ul style="list-style-type: none"> • <i>Application Form for Education Programs: Care and/or Treatment, Custody and Correctional (CTCC) Facilities 2019-20 (Excel Application Form including signed Application Summary Page);</i> • <i>Application Form for Education Programs: Care and/or Treatment, Custody and Correctional (CTCC) Facilities 2019-20 (DIVESTED ONLY) (Excel Application Form including signed Application Summary Page)</i>
<p>May 30, 2019</p>	<p>Target date for approval to renew existing programs.*</p> <p>* Note: Subject to the Grants for Student Needs 2019-20 regulations.</p>
<p>August 31, 2019</p>	<p>Signed program agreement or memorandum of understanding for 2019-20 to be submitted electronically to the attention of the CTCC Regional Office Contact of the Ministry of Education.</p>
<p>October 25, 2019</p>	<p>Confirmation by school boards of actual salaries, benefits, September 2019 enrolment and total number of children and youth served in 2018-19.</p>

Information regarding the program application and approval process, including the Guidelines 2019-20, can be accessed at:
<https://efis.fma.csc.gov.on.ca/faab/CTCCPrograms2019-20.html>

If your staff have any questions or require further clarification, please contact your assigned Education Officer at the Ministry of Education Regional Office.

Thank you for your ongoing co-operation.

ORIGINAL SIGNED BY:

Claudine Munroe

Debra Cormier

cc: Regional Managers